

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF
GILA, ARIZONA (THE "IDA")**

DATE: July 2nd, 2024

PLACE: Gila County Complex, Board of Supervisors Room, 1400 E. Ash Street, Globe, AZ 85501

Medium Conference Room, Tommie Martin Bldg., 707 S. Colcord Rd., Payson, AZ 85541

PRESIDING: Joseph Heatherly, President

1. CALL TO ORDER at 3:00 p.m., with a Board quorum.

2. ROLL CALL; Present: Joseph Heatherly, President; Shelby Barrowdale, Vice-President; Janette Herrera, Member; Marvin Mull, Member; James "Mac" Feezor, Member. Lexie Nosie, Executive Director.
Absent: Mickie Nye, Member
Guest: Supervisor Tim Humphrey

3. Information/Discussion/Action to approve IDA Board of Directors' May 7, 2024, meeting minutes (Lexie Nosie); Motioned by Shelby Barrowdale, seconded by Janette Herrera. Motion passed Unanimously.

4. Information/Discussion/Action to approve May 2024 and June 2024 Treasurer's Report. Item not addressed due to Treasurer's absence.

5. ADMINISTRATIVE REPORTS
 - A. EXECUTIVE DIRECTOR- Lexie Nosie reported that she has been going through the task list items, the older laptop documents to review and the previous Executive Director's email to clean up and find information regarding previous loans IDA was involved in. Also searching for missing meeting agendas and minutes for IDA records and upload to website. Major task is to utilize Recorder's Office website to find documents with information on IDA's past loan involvement.

 - B. PRESIDENT-Joseph Heatherly reported that he has spoken to Mike Krebs (Engineer for Tri-City Regional Sanitation District) and Michael O'Driscoll (Deputy Manager of Gila County) about projects. IDA Board is three board members short and would like current board members to come up with list of potential candidates and email it to their County Supervisor, so positions get filled. Board needs to generate plans for the future of the IDA so that meetings can take place with municipalities within Gila County to get our name and information out. Asked that task list be updated by Executive Director for the next meeting.

6. OLD BUSINESS
 - A. Information/Discussion/Action with update on potential project with Tri-City Regional Sanitary District (TRSD). (Joe Heatherly) Joe spoke to engineer Mike Krebs and the TRSD project is progressing with the hope of going out to bid in two months. TRSD was wanting Gila County to be the project grant writer, but it seems that that the county does not want to get involved with Phase I. The IDA had prepared and submitted an estimated cost of 4.8 million dollars for our portion of the potential project. TRSD does not want to be involved in that piece of the project. Joe will continue to communicate with Mike Krebs and Michael O'Driscoll about the potential project.

 - B. Information/Discussion/Action to review proposed operating expense budget for the new fiscal year of 2024-2025. (Lexie Nosie) Same budget that was presented previously, but not voted on. It is a bare bones budget, but there are additional items

that could be added in the future based on potential budget (example: board members attending Arizona Association of Economic Development (AAED) events that pertain to the IDA. Shelby asked that Lexie share the AAED calendar of upcoming events to the board. IDA needs to search for additional funding within the next few months. Board reviews the budget. Motioned by Shelby Barrowdale, seconded by Janette Herrera. Motion passed Unanimously.

- C. Information/Discussion/Action to review guidelines and procedures for administering local small business loans. (Joe Heatherly) Suggested by Joe that an internal loan committee be formed with 2-3 board members, including Executive Director, to give pre-approval to loan applicants or get back to them with application issues within days of loan submission. Possibly down the road, the committee could approve loan applications up to a specific amount per loan (but not to exceed an accumulative amount) with monthly report given to board. Discussion regarding possible need to have attorney review final documents approved to comply with Arizona legalities. Discussion of potential donors to accumulate seed money for small business loan program (local municipalities & the county, mines and hospital). With amendment to Program Guidelines & Key Identifiers form, Shelby Barrowdale motioned that the following documents are approved:

1. Program Guidelines & Key Identifiers (with amendment of adding "or business plan with projected 60 months revenue" under Financial History).
2. Personal Financial Statement
3. Small Business Loan Borrow Information Form
4. Small Business Loan Agreement

Marvin Mull seconded the motion. Motion passed Unanimously.

7. NEW BUSINESS

- A. Information/Discussion/Action regarding potential presentation to Gila County Board of Supervisors and local municipalities and major businesses within Gila County for possible funding to the IDA. (Shelby Barrowdale) Draft of outline of presentation points disbursed to board members to review. President requested that Board members review and email comments and suggestions to Executive Director, who will address with Shelby. Suggested to add in IDA History (including loans that have been done) and compile list of which local municipalities and major businesses to present to for potential funding. Discussion regarding explanation of need for funding, what funding would specifically be used for, and how to show donors what has been done with the funding once given.

8. CALL TO THE PUBLIC; Discussion. No Action.

9. SUMMARY OF CURRENT EVENTS; Upcoming July 4th events in Payson, Globe-Miami and San Carlos discussed.

Adjournment at 4:23 p.m. Motioned by Marvin Mull and seconded by Janette Herrera. Motion passed Unanimously.

Approved date: _____ Presented by President: _____